

Karnataka Badaga Gowdas' Association	BYELAWS Version 3.0 Dated 01-Apr-2017
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BYELAWS

KARNATAKA BADAGA GOWDAS' ASSOCIATION **BANGALORE**

APRIL 2017 (Revised)

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ABREVIATIONS

Abbreviations	Expansions
KBGA	Karnataka Badaga Gowdas' Association
EC	Executive Committee
OB	Office Bearers
GB	General Body

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BYELAW 1: NAME, PLACE, WORKING HOURS, JURISDICTION, DATE OF FORMATION

- a) The name of the Association shall be "KARNATAKA BADAGA GOWDAS' ASSOCIATION".
- b) The term "Badaga Gowdas'" includes all Badagas residing in Karnataka.
- c) The address should be the President's residence, which may change from time to time based on the residential address of the President of that term. However, this arrangement will change and the Association will have the permanent address of the official building of the Association, once the property is owned.
- d) Business hours of the Association shall be 10:00 Hrs to 18:00 Hrs.
- e) Registration of the district within whose jurisdiction the office of the Association is situated - Bangalore District.
- f) The actual time of formation of the Association was July 1980 and the same got registered in the year 1981.

BYELAW 2: OBJECTIVES OF THE ASSOCIATION:

- a) To constitute the members of the Association into a Society under the Karnataka Society's Registration Act, 1960 and 1975.
- b) To develop and promote the welfare of the Badaga community in social, educational and cultural fields and to serve the community for its unity, integrity, educational and economic development and to bring about better standard and quality of life.
- c) To establish a library and reading room for the benefit of the members.
- d) To provide facilities to the members by way of recreation for indoor and outdoor games.
- e) To encourage and promote literary and histrionic talents among the members.
- f) To build, alter, enlarge, maintain and manage buildings to be used in connection with the objectives of the Association.
- g) To accept any gift of property, movable or immovable, whether subject to any special trust or not, for any one or more of the objectives of the Association.
- h) To raise funds through donations, subscriptions and in such other manner which is deemed fit to the Association.
- i) To sell, manage, lease, mortgage, exchange, dispose or otherwise deal with all or any part of the property of the Association and to acquire by purchase or lease immovable property to carry out the objectives of the Association.
- j) To meet all expenses of or incidental to the formation and management of the Association out of the funds of the Association.
- k) To bring about closer contacts among members and their families living in different parts of Karnataka.
- l) To establish close links with the Badagas settled elsewhere in India and abroad.
- m) To provide scholarships and required assistance to students for higher education.
- n) To promote the academic or other talents among the members and their families, especially the students and youngsters by awarding prizes, medals or in such other manner as the Association deems fit.

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- o) To achieve cent percent literacy and to encourage and promote higher education especially among the womenfolk and to establish educational institutions at all levels including colleges in various disciplines such as Arts and Science, Engineering, Law, Medicine and Managements.
- p) To make provisions for the dependants of the deceased members of the Association for the purpose of eligibility for the Death relief Fund. The decision taken by the EC and approved by GB regarding the modus operandi, eligibility and the quantum of Death Relief Assistance, from time to time, will be in force. Basically, all members and their own families (spouse and children) are eligible for Death relief Fund. In case of Parents, it is mandatory that they are proved to be living with the members as dependents.
- q) To raise and establish separate funds as and when necessary for the furtherance of the objectives of the Association.
- r) To federate with or affiliate itself to any other Association or Society having similar aims and objectives.
- s) To publish periodic journals to disseminate news and views for carrying out the objectives of the Association.
- t) To invest funds of the Association in any Bank. Company or Government Securities.
- u) To assist and co-operate with Government Agencies or Departments or Private Organizations in implementing all welfare schemes of the Government.
- v) To promote small family norm, health-education, hygiene and environmental protection.
- w) To eradicate addiction to alcoholism, drugs and smoking.
- x) To create awareness among the public about the epidemic, endemic diseases and dreaded viral diseases such as Aids.
- y) Generally to do all such other acts and things as may seem to the Association to be necessary or incidental and conducive to carry out the objectives of the Association.

BYELAW 3: PATRON(S):

The Association will be guided by the good office of the Patron(s) , who is/are generally , nominated by taking into account his/ their experience, passion and service for the Association as accepted by all the members of the Association who are present in the GB. The Patron's position is purely honorary, and shall always have the responsibility to carry the seamless functions of the association as desired by the members. The Patron(s) will remain in office till such time the General Body decides otherwise, due to extraneous reasons or the Patron (s) himself opts out of the position.

BYELAW 4: MEMBERSHIP

- a) Any person, basically belonging to the Badaga Community, who has completed 18 years of age, residing in Karnataka state, who subscribes to the objectives of this Association and has paid the membership fee, as defined/decided by the Association, from time to time, can become member of the Association. However, the cast / community identification changed later on will not be a constraint for becoming a member in KBGA.

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- b) The rights of refusing to admit any person as a member, assigning proper reason, is reserved for the Executive Committee.
- c) The Executive Committee may confer honorary Membership to any person other than the members of the Association, In recognition of their meritorious services to the Association/Society.
- d) Anyone who aspires to become a member shall pay an admission fee, one time death relief fund and the prescribed subscription for one year in advance as decided by the General Body from time to time.
- e) Any Badaga person who is a non member of KBGA, including Ex-members, who aspires to be a Star Life Member is eligible to become Star Life Members and shall pay a lump sum and one time admission fee as prescribed by the General Body from time to time. Over and above the set lump sum fee, the candidates experience and service to the society will also be considered while accepting him/her as Star Life Member. However, the Application / Request for Star Life Member is to be thoroughly discussed and decided by the EC and the decision of the EC will be final.
- f) All subscriptions are strictly payable in advance.
- g) Any Member, other than a Star Life Member, failing to pay his subscription for a continuous period of Three years shall be treated as **Inactive** Member and his voting right shall cease. The Executive Committee shall have the right to readmit the Inactive Members on payment of arrears of subscription, to the Association.
- h) The Executive Committee may, if it thinks fit, suspend any member from membership for a period not exceeding three months for any misconduct in his dealing with the Association.
- i) A repetition of misconduct will end in his removal. But he shall have right to appeal to the General Body and if that Body dismisses his appeal, then his name shall be removed from the roll.

BYELAW 5: RIGHTS & DISCIPLINE

- a) No Member shall exercise any authority over any of the office bearers or employees of the Association. But He/She may lay before the Executive Committee, through the President/Secretary, reasonable complaints, if any, against all or any one of them.
- b) Members shall take care to observe decency and decorum within the premises of the Association.
- c) Any Member who causes damage to or loses any article of the Association shall compensate the Association for the damage caused or make good the loss sustained by the Association within a fortnight from the date of his receiving a written notice from the Secretary to that effect and in default shall be liable to suspension from membership till proper compensation is furnished. If necessary, legal proceedings may also be taken against such defaulting member to recover the loss.

BYELAW 6: THE EXECUTIVE COMMITTEE

- a) The Executive Committee shall be comprised of the following:
 - 1. President
 - 2. Vice President
 - 3. Secretary
 - 4. Joint Secretary
 - 5. Treasurer

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6. Joint Treasurer
7. Committee members as decided by the General Body from time to time
- b) The OB (Office Bearers) is the group with the President, The Vice-President, The Secretary, the Joint Secretary, the Treasurer and the Joint Treasurer. The EC (Executive Committee) is the group with the OBs and the Remaining EC Members together at any given point in time.
- c) The Executive Committee shall manage and conduct all affairs of the Association according to the direction of the General Body and shall be responsible to the General Body for all its activities during its tenure of Office.
- d) The orderly, smooth and efficient management of the Association shall vest with the Executive Committee.
- e) The Executive Committee shall be elected/nominated at the Annual General Body Meeting. The Members of the Executive Committee shall hold the office for 2 years from the date of election/nomination.
- f) The Executive members not attending the Executive Committee meeting continuously for 6 months have to provide written reasons for not attending.
- g) The Executive Committee shall have the power to induct new Executive Members in order to cover the entire section of the members.
- h) The President, Secretary and Treasurer shall not hold office for more than two terms continuously.
- i) All or any of them can be removed from office at any time for the following reasons by the General Body by a simple majority of total number of members present, provided 15 days notice is given:
1. Inefficiency and Continuous absence from regular EC meetings
 2. Proved misbehavior
 3. Violation of any of the provision contained herein

BYELAW 7 : MEETING OF THE EXECUTIVE COMMITTEE

- a) The Executive Committee shall hold its meeting at least once a month and it is the duty of the Secretary to convene such meetings. In special cases any five members of the Executive Committee shall be competent to send in a requisition to the President/Secretary to convene a meeting within a prescribed time, and the Secretary shall so convene the meeting. For all meetings of the Executive Committee a minimum of 5 days notice shall be given to the members thereof.
- b) All papers relating to the subject of the meeting shall be made available to the members of the Executive Committee at least 24 hours before the meeting.
- c) At every monthly meeting the Treasurer through Secretary shall place on the table a statement of accounts transacted during the preceding month.
- d) In all such meetings of the Executive Committee the minutes of the previous meeting shall be read, reviewed and confirmed.
- e) The quorum of the meeting of the Executive Committee shall be one third of the total number of EC members, including Office Bearers.
- f) The President shall preside over the meetings of the Executive Committee. In the absence of the President, the Vice - President shall preside. In the absence of both, the other members present shall

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choose any one among them, generally a senior member, to preside over the meeting of the Executive Committee.

- g) At the meetings of the Executive Committee, the decision of the majority shall prevail and where the votes are equal then the President or the Chair person shall have a casting vote to decide.

BYELAW 8 : ROLES AND RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE

It shall be the duty of the Executive Committee:

- a) To meet at least once in a month or often to examine and pass the accounts and deal with any matters pertaining to the Association activities.
- b) To dispose of the applications for Membership.
- c) To attend to any complaints and suggestions of the Members.
- d) To safe guard and maintain the properties of the Association, like Lan , Building and Documents.
- e) To keep proper books of accounts, prepare the annual budget and report for submission to the General Body.
- f) To verify once in a year the stock of books, furniture and other valuable articles and documents.
- g) To select books for the Library and periodicals and news papers for the Reading Room, and to select any sports goods and play materials for recreation of members.
- h) To attend to such other matters as shall be placed before it for its consideration.
- i) To convene General Body Meetings.
- j) To communicate : The Secretary shall, on behalf of the EC, send the proceedings of every three Executive Committee Meetings, at least once in 3 months, to all the members of the Association for review. The medium of Communication shall be to post it on the web site and publish the same through other Medias.

BYELAW 9: POWERS OF THE EXECUTIVE COMMITTEE

- a) The Executive Committee shall have power to admit Members, accept resignations and remove the names of the Members from the rolls, subject to ratification by General Body
- b) It shall have the power to appoint the requisite number of employees and may lay down norms to regulate the recruitment and the conditions of service of the employees. It shall also have the power to suspend or dismiss any employee in appropriate cases.
- c) All properties, movable and immovable including the funds of the Association shall vest in the Executive Committee and it shall have the power to spend the money out of the same in connection with the affairs of the Association.
- d) It shall have the power to appoint any committee or committees for carrying out the objectives of the Association.
- e) It shall have the power to impose fine and penalties to any employee of the Association for dereliction of duty, insubordination or proved misconduct. It shall have power to waive or vary the same if it deems fit.

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- f) Any vacancy arising among the Executive Committee members by resignation or otherwise shall be filled up by the Executive Committee by co-optation and also in the event of any post among the office bearers falling vacant. The Executive Committee shall fill the vacancy by selecting any one among its members by a resolution adopted for this purpose subject to Byelaws 8 - 12.
- g) The Executive Committee shall have power to fix the quantum of funds to be earmarked for the purpose of making provision for a dependant of a deceased member and also to decide upon the dependant , as the case may be, to be given financial assistance and to fix the amount to be given in each such case, subject to ratification by the GB
- h) The Executive Committee shall have power to authorize the President, Secretary and Treasurer to operate the funds of the Association jointly. It is mandatory that any two of the above three should sign to operate the funds, the treasures' signature being a must.

BYELAW 10: ROLES AND RESPONSIBILITIES OF THE PRESIDENT

The President shall preside over the meetings of the Executive Committee, General Body and exercise general supervision over the management and administration of the affairs of the Association. The President, as the head of the Association, is responsible for all the decision making processes and stands responsible for all the decisions and activities of the Association, OB and the EC.

BYELAW 11: ROLES AND RESPONSIBILITIES OF THE VICE PRESIDENT

In the absence of the President, the Vice President, by a resolution of the Executive Committee, shall exercise the powers and functions of the President. He shall assist the President in the proper discharge of his duties in all matters relating to the Association.

BYELAW 12: ROLES AND RESPONSIBILITIES OF THE SECRETARY

- a) The Secretary shall be the Chief Executive Officer of the Association and shall be responsible and answerable to the Executive Committee.
- b) He shall work generally under the instruction of the President / Executive Committee.
- c) He shall be in-charge of the furniture, books, records and other articles of the Association.
- d) He shall correspond on behalf of the Association and he himself shall dispose of the routine correspondence. He shall place before the Executive Committee all matters of importance promptly.
- e) He shall issue notices of all meetings of the Association including the adjourned meetings and have them circulated to members at least five days prior to the day of the meeting in case of the Executive Committee and twenty one days in advance in case of the General Body.
- f) He shall attend all meetings of the General Body and the Executive Committee and shall be responsible for the proper discharge and implementation of the directives and resolutions of the Executive Committee. In case of his inability to attend any meeting he shall delegate joint-secretary or, further in the absence of Joint Secretary, any other office bearer to represent him in the meeting
- g) He shall have the power to keep with him an imprest cash as decided by the General Body
- h) He shall have the direct charge of the employees of the Association.

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- i) He shall see that the rules and the Byelaws of the Association are enforced and shall bring to the notice of the Executive Committee any infringement of the same.
- j) He shall be the person to sue or be sued on behalf of the Association, with the approval of The President.
- k) He shall furnish to the President such information relating to the affairs of the Association as the President may call for from time to time.
- l) The Secretary is the authorized officer to sign a copy of every special resolution passed by the General Body for any of the purposes mentioned in the Karnataka Societies Registration Acts 1960 & 1975 and file the same with the Registrar within such period from the date of passing of such a resolution as provided in the rules under the aforesaid Acts. The Secretary is authorized to interact with all other Associations and other relevant Community Bodies with approval of the President/Executive committee.
- m) The Secretary is responsible for communicating to all the Members about any incident(s) pertaining to the Association or its Members.

BYELAW 13: ROLES AND RESPONSIBILITIES OF THE JOINT SECRETARY


- a) The Joint Secretary shall assist the Secretary in the proper discharge of the duties of the Secretary in all matters relating to the Association.
- b) In the absence of the Secretary the Joint Secretary, by a resolution of the Executive Committee, shall perform the duties of the Secretary.

BYELAW 14: ROLES AND RESPONSIBILITIES OF THE TREASURER

- a) The Treasurer shall keep, maintain and be responsible for all the accounts of the Association.
- b) He shall be responsible for collection of subscription and other dues of the Association and shall bring to the notice of the Executive Committee the names of Members in default.
- c) He shall keep an amount not exceeding the amount decided by the GB/EC for incidental expenses.
- d) He shall deposit all collections in the Bank in which an account is opened in the name of the Association within a week
- e) He shall furnish to the President such information relating to the accounts of the Association as the President may call from time to time.
- f) He shall coordinate with the Internal and external Auditors to audit and reconcile the accounts of the Association and bring out the Balance Sheet for review and approval by the GB.

BYELAW 15: ROLES AND RESPONSIBILITIES OF THE JOINT TREASURER

- a) The Joint Treasurer shall assist the Treasurer in the proper discharge of the duties of the Treasurer in all matters relating to the Association.
- b) In the absence of the Treasurer the Joint Treasurer, by a resolution of the Executive Committee, shall perform the duties of the Treasurer.

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BYELAW 16: MEETING OF THE GENERAL BODY

- a) The General Body shall consist of all the Members of the Association and shall be the supreme authority in all matters connected with the Association. It shall lay down programs and plan of action to be followed by the Association for the year and adopt and approve the accounts of the Association.
- b) At least one General Body meeting shall be held in every financial year. Notice shall be given to the Members at least 21 days before the date fixed for the said meeting.
- c) There shall be extraordinary meetings of the General Body convened by the Executive Committee itself or at the request of at least 50% of the total number of members, within one month from the date of receipt of the said requisition.
- d) The President and in his absence the Vice- President shall preside over the meeting of the General Body. In the absence of both, The General Body shall elect a Chair Person, who is usually a Senior Member from amongst the members present, for this purpose. In such meetings, the decision of the majority shall prevail and where the votes are equal, the President or Chair Person shall have a casting vote.
- e) The quorum for General Body Meeting shall be 25% of the number of Members on the roll. If the quorum is not formed, the meeting shall stand adjourned to a date not later than 30 days from the date of the meeting. The quorum for an adjourned meeting shall be 20% of the total number of the members on the roll. If no quorum is formed even at the 2nd adjourned meeting, the Members present can transact business depending upon the exigency.
- f) The General Body shall appoint a qualified Auditor for auditing the accounts of the Association and fix his remuneration.
- g) The General Body elects the EC Members required and the EC members will elect the President, Secretary and other Office Bearers including an Internal Auditor. The Internal Auditor will do a periodic and strict audit of the account statement presented for the EC meeting. The Internal Auditor carries out his auditing independently and is responsible for all the findings in the statement.

BYELAW 17 : TRUST

The KBGA has formed its own Trust and the details of the Trust and the organization structure, objectives, social obligations and other projects (including land for the Association and the building to be constructed in the land thereafter) and fund raising functions along with its Byelaws be circulated to all the Members and the same has to be approved. For all the specific details of the KBGA Trust and its functions, a reference to its Formation Document and the Byelaws is recommended.

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